

**Sandusky County Park District
Board of Park Commissioners Meeting
September 20th, 2023 Regular Meeting
9:30am at Fremont Rotary Lodge, Don W. Miller Memorial Park
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The Board of Park Commissioners met at Fremont Rotary Lodge, Don W. Miller Memorial Park on September 20th, 2023 at 9:30 AM.

Roll Call

Commissioner Fails called the meeting to order at 9:30 am. Mr. Brown conducted the roll call showing Commissioners Fails and Moore, and Lawrence were present, Director Andrew Brown and Administrative Supervisor-HR Coordinator Christina Warden was in attendance.

Recognition of Visitors/Public Participation/Correspondences

Sandusky County Ohio Horseman's Council – Hope Sheidler and Al Sidell

(1) Motion to accept minutes of the August 16th, 2023 Regular Meeting was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-yes and 0-no.

Finances

(2) A motion to approve the financial reports was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-yes and 0-no.

Expenditures were approved as presented.

Credit Card Report: Credit card report was available at the meeting.

(3) Audit Committee Report: The 2022-2023 audit is set to start soon. We have been informed that we are likely eligible for an "Agreed Upon Procedures" (AUP) audit which still tests for the same items but is not as in-depth as a full audit. More information will be available as the audit proceeds.

Departmental Reports

Copies of Departmental Reports are included in the Proceedings of the Board of Park Commissioners Journal.

Unfinished Business

New Business

(4) Resolution 2023-28: Appointment of Kiaya Johnson as Part Time Office Assistant. This resolution is authorizing the appointment of Kiaya Johnson as Part-time Office Assistant and sets her rate of pay at \$14.38 per hour, non-exempt. Mrs. Johnson was previously employed by the park district as a seasonal Office Assistant. A motion to approve Resolution 2023-28 was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

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(5) Resolution 2023-29: Declaring Surplus Equipment: The items listed in the attached resolution are no longer useful to the district due to a contract with the Sheriff's Office for patrol duties. These items will be transferred to the Sheriff's Office for their use, which will mainly be in the parks. This resolution declares the items surplus and authorizes disposal/transfer of the items. Such declaration and disposal complies with the State of Ohio's laws and Park District policies. A motion to approve Resolution 2023-29 was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.


Board Initiated Business:

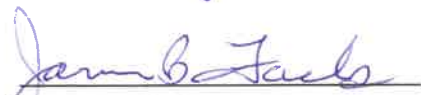
Don W. Miller Memorial Park sign update


(8) Adjournment: Next regular meeting is scheduled will need to be Wednesday, October 18th, 2023 at 9:30 a.m.; Fremont Rotary Lodge, Don W. Miller Memorial Park. A motion to adjourn was made by Mr. Lawrence.

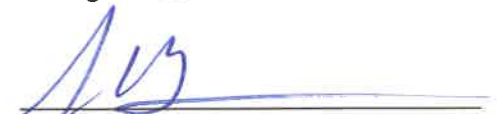
With no further business, the Board adjourned at 11:02 am.


Board of Park Commissioners


Bradford J. Lawrence


James B. Fails


George B. Moore


Andrew Brown, Director/Secretary

10/18/23
 Date